

602 7TH STREET - ROOM 210 PORTSMOUTH, OH 45662

> P: 740.355.8358 F: 740.354.8623

SCHD@SCIOTOCOUNTY.NET WWW.SCIOTOCOUNTYHEALTHDEPARTMENT.COM

POLICY AND PROCEDURE		
SUBJECT/TITLE:	Enforcement Protocol for Ongoing/Recurrent Failure to Maintain Within a Food Service Operation or Retail Food Establishment:	
APPLICABILITY:	SCHD ENVIRONMENTAL SANITARIANS	
ORIGINALLY PREPARED BY:	Melissa Spears, R.S., Environmental Health Director	
REVISION PREPARED BY:	Melissa Spears, R.S., Environmental Health Director 6-18-20	
EFFECTIVE DATE:	May 31, 2017	
HEALTH COMMISSIONER	Michael Martin, MD	
REVIEW FREQUENCY:	3 years	
BOARD APPROVAL REVISION DATE:	6-18-20	

I. Policy Statement:

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REFERENCE NUMBER:

To ensure that the Scioto County General Health District protects the physical and environmental health and wellness of the citizens of Scioto County; and to promote healthy behaviors and practices through education. To ensure the public's right for safety within facilities offering food for sell to consumers.

II. Legal Authority:

Immediate corrective action must be obtained and documented whenever possible to protect public health such as in those situations where allergens were not properly disclosed on a product's packaging, food products were held at improper temperatures or were otherwise temperature abused making them unsafe for human consumption, and so forth.

Ohio Revised Code	Ohio Administrative Code	Board of Health Resolution #
Chapter(s) 3717		
Chapter(s)	3717-1	
Chapter(s)	901:3-4	
Chapter(s)	3701-21	

The following procedures will be initiated except in the case of a violation that presents an immediate danger to the public health.

It is important to note that a single inspection report should not be used to evaluate the overall operation of an establishment. Looking at a facility's inspection results over a period of time gives a more accurate picture of that facility's commitment to compliance. For those facilities that show repeat violations and disregard for compliance the following procedures will be initiated.



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III. Enforcement Protocol for Ongoing/Recurrent Failure to Maintain Within a Food Service Operation or Retail Food Establishment:

1st Occurrence of Failure to Maintain

- Document violations
- Require immediate corrective action for critical violations; set time frame for correction
- Conduct subsequent inspection

Compliance achieved/ maintained

No further action required



Noncompliance

2nd Occurrence of Failure to Maintain

- Document violations
- Review operation file; record all violations over a 3 year span highlight the repeated violations. Present to management/owner.
- Require immediate corrective action for critical violations; set time frame for correction.
- Educate/inform
- Inform owners of Administrative Hearing

Compliance achieved/ maintained

No further action required



Noncompliance

Administrative Hearing

Compliance plan

Compliance achieved/ maintained

No further action required



Noncompliance

Board of Health Hearing

- Further opportunity to correct
- License suspension/revocation

If repeat or similar violations are observed within 120 days of the last inspection the operation will be scheduled to appear before the board of health to state cause against license suspension/revocation.



602 71% STREET - ROOM 21
PORTSMOUTH, OH 4566
P: 740.355.835
F: 740.354.862
SCHD@SCHOTOCOUNTY.NE
WWW.SCIOTOCOUNTYHEALTHDEPARTMENT.CO

Board	Approval:

Laura Miller, Board President

Sean Sturgill

Dr. Michael Martin, Health Commissioner Dr. Jerod Walker

Dr. Crystal Sherman

Date: 6-18-20